

Minutes of the Special Meeting of the Security and Risk Management Committee of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 3:00 P.M., Wednesday, June 20, 2018, in the Board Room of the Port of Lake Charles located at 1611 W. Sallier St., Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

- Elcie J. Guillory, Chairman
- Thomas L. Lorenzi, Committee Member
- Dudley R. Dixon, President

Absent:

None

Also Present:

- Karl Krielow, Commissioner
- Bill Rase, Executive Director
- Richert Self, Deputy Executive Director
- Donald Brinkman, Director Engineering, Maintenance and Development and Security

Mr. Guillory called the meeting to order at 3:00 P.M.

The attached notice of meeting was posted and given in accordance with the Open Meetings Law. A Security and Risk Management Committee meeting was held.

Mr. Guillory made a statement reminding the Public of the Port’s procedure for the Public to address an agenda item to the Committee.

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1. Consideration and appropriate action concerning ratifying the submission of a Port Security Grant through Calcasieu Parish Sheriff’s Office (CPSO) and further authorizing a cooperative endeavor agreement with CPSO and other public agencies for said application.
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Mr. Rase stated there was an application that needed to be submitted before they were able to have the meeting. They submitted the application but based on whether approved or disapproved they can remove the application or move forward.

Mr. Lorenzi asked if this was a renewal. Mr. Rase said it was not a renewal. Mr. Brinkman will fill them in once they get to the discussion part.

Mr. Lorenzi offered a motion to adopt Resolution 2018 - 015 and recommend to the full board at the June 25, 2018 regular meeting to approve the ratification of the submission of the Port Security Grant through the Calcasieu Parish Sheriff’s Office and further authorizing

a cooperative endeavor agreement with CPSO and other public agencies for said application. Mr. Dixon seconded the motion.

Mr. Rase asked Mr. Brinkman to talk about the grant. Mr. Brinkman stated he would give a little background and history about the grant and how they got to this point will and what they will need to do to go forward. The grant application is a Port Security Grant program, which has been a program to the Department of Homeland security program for number of years now. The Port has received several awards dating back to 2007. The original camera system along the ship channel was installed with port security grant funds. They built the command center where harbor police is housed with funds from a Port Security Grant. They applied last year for five projects and got a good response on a follow-up briefing with the Department of Homeland Security. They said the money just fell short and they couldn't fund it. This year, early on, the Calcasieu Parish Sheriff's Office contacted the Port to collaborate with them, as well as some other agencies, which are the Calcasieu Parish Communications District (E – 911), Calcasieu Parish Police Jury, Department of Homeland Security and the City of Lake Charles, who is just going to provide tower space. They were going to provide some FCC licenses but decided to hold onto them. They are really not a financial contributor. At the last part of 2017, the Sheriff's office came to the Port with the proposition of getting the Port's projects that they submitted last year, which are the towers, one at BT-1 and one at City Docks and a gate improvement at BT-1.

The towers will have installed cameras and repeaters that will be used throughout the region. That would be the law enforcement aspects where all the other agencies will benefit.

Mr. Dixon asked if he would bring him up to date on a repeater. Mr. Brinkman said that as far as he knew it was a communication issue. Mr. Rase said it was a booster. As the sound waves are going across, it picks up and boosts the waves and moves them.

Mr. Brinkman said that in the event of an emergency, all five parishes can communicate. The state has a system but it has been down several times. It is not reliable. In the event of a hurricane or something, all law enforcement and first responders will work off of one channel. It is a 700 MHz system. It provides reliability in emergencies. The repeaters will be on the Port's towers as well as other ones throughout the area and benefit the whole five parish region. That is with mutual aid.

Mr. Brinkman handed out a brief handout of quick facts and benefits of the project. (It is on file in the Executive Offices.) It would serve the five Parish region, but outside of Calcasieu Parish they would have to get their radios reprogrammed. Inside Calcasieu Parish that will be done as part of the grant.

Mr. Guillory asked if this system would go outside of the parish. Mr. Brinkman stated that it would. Mr. Guillory asked how about the state. Mr. Brinkman stated it would only serve the five parish region. Mr. Guillory asked that in case of an emergency could they communicate with the state. Mr. Brinkman replied if they were on their system. The state has their primary system. However it is not that reliable. They are able to package emergency response to natural disasters and events and partner with those for communications projects. The Port's towers will be using to serve the community as well as the Port.

One of the unique things about this is that they are going with a 60% local cost share. The grant only requires 20% cost share. The financials are very attractive when it is going to be reviewed.

The committee approved the motion and second unanimously and will be presented to the full board for approval at the June 25, 2018 regular meeting.

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2. Other matters which may properly come before the Committee.  
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Mr. Guillory stated there were no other matters to be discussed. Mr. Dixon offered a motion to adjourn. Mr. Lorenzi seconded the motion and it carried unanimously. The meeting adjourned at 3:10 p.m.

This minute entry is made to document the presence of a quorum of the Committee. No other minutes are required or necessary.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

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Elcie J. Guillory, Chairman

ATTEST:

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Thomas L. Lorenzi,  
Committee Member