

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, May 23, 2016 in the Board Room of the Port of Lake Charles located at 751 Bayou Pines, Suite A, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

- Barbara M. McManus, President
- Daryl V. Burckel, Vice President
- Dudley R. Dixon, Secretary/Treasurer
- Michael G. Eason, Assistant Secretary/Treasurer
- Elicie J. Guillory, Commissioner
- John LeBlanc, Commissioner
- Walter M. Sanchez, Commissioner

Absent:

None

Also Present:

- Bill Rase, Executive Director
- Mike Dees, General Counsel
- Richert Self, Director of Administration and Finance
- Dan Loughney, Director of Marketing and Trade Development
- Todd Henderson, Director of Operations
- Donald Brinkman, Director of Security, Engineering, Maintenance and Development
- Nick Pestello, Assistant Director of Engineering, Maintenance and Development
- Regan Brown, Assistant Director of Navigation
- Michelle Bolen, Executive Administrative Assistant

Ms. McManus called the meeting to order at 5:00 P.M. and asked Mr. Guillory to give the invocation. Mr. Dixon led the Board and audience in the Pledge of Allegiance.

Ms. McManus asked if there was any public comment regarding any items on the agenda. Ms. McManus stated there were no public comments to be heard.

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1. Approval of the April 25, 2016 Regular Meeting Minutes.
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Dr. Burckel offered a motion to approve the April 25, 2016 Regular Meeting Minutes. Mr. Eason seconded the motion and it carried unanimously.

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2. Submission 2016 – 026 accepting the contract of Orion Marine Construction, Inc. as complete for the Port Improvements to the New Transit Shed at Ship Berth No. 1; Port Project o. CP07002, State Project No. H.010196.
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Mr. LeBlanc offered a motion to adopt Resolution 2016 – 026 to accept the contract of Orion Marine Construction, Inc. as complete for the Port Improvements to the New Transit Shed at Ship Berth No. 1; Port Project o. CP07002, State Project No. H.010196. Mr. Guillory seconded the motion and it carried unanimously.

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3. Submission 2016 – 027 accepting the lowest responsive bid of Preferred Electric Inc. for one new switchgear for BT-1.
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Mr. Eason offered a motion to adopt Resolution 2016 – 027 to accept the lowest responsive bid of Preferred Electric Inc. for one new switchgear for BT-1. Dr. Burckel seconded the motion and it carried unanimously.

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4. Submission 2016 – 028 authorizing the entering into a settlement agreement and making payment relating to the January 5, 2016 incident at BT-1 involving the comingling of calcined coke.
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Mr. Dixon offered a motion to adopt Resolution 2016 – 028 to authorize the entering into a settlement agreement and making payment relating to the January 5, 2016 incident at BT-1 involving the comingling of calcined coke. Mr. Eason seconded the motion and it carried unanimously.

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5. April 2016 Financials Briefing Note
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The Briefing Note concerning the April 2016 Financials was rendered to the Board and is on file in the Executive Offices.

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6. Monthly Staff report from Director of Administration and Finance.
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The Director of Administration and Finance’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 7. Monthly Staff report from Director of Navigation.

The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 8. Monthly Staff report from Director of Operations.

The Director of Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 9. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 10. Monthly Staff report from Director of Engineering, Maintenance,
and Development and Security.

The Director of Engineering, Maintenance, and Development and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 11. Monthly Staff report from the State Port Lobbyist.

The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 12. Monthly Staff report from the National Port Lobbyist.

The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

13. Executive Session

- Suit against the Port of Lake Charles – Suit No. 2013-001091-14th JDC, State of LA.
- Suit against the Port of Lake Charles – Suit No. 2014-004268-14th JDC, State of LA.
- IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.

Ms. McManus asked for a motion to enter into Executive Session. Mr. Sanchez offered a motion to enter into Executive Session.

Ms. McManus stated the June 27, 2016 Regular meeting will be held on June 22, 2016.

Mr. Eason seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:13 p.m.

The Board returned from Executive Session at 6:00 p.m. Mr. Sanchez offered a motion for the Board to enter into Regular Session. Mr. LeBlanc seconded the motion and it carried unanimously. No action was taken in Executive Session.

14. Other Matters which may properly come before the Board.

There being no further business to come before the Board, Ms. McManus adjourned the meeting at 6:00 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

BARBARA M.MCMANUS, President

ATTEST:

DUDLEY R. DIXON, Secretary/ Treasurer