

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, March 28, 2016 in the Board Room of the Port of Lake Charles located at 751 Bayou Pines, Suite A, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

- Barbara M. McManus, President
- Daryl V. Burckel, Vice President
- Dudley R. Dixon, Secretary/Treasurer
- Michael G. Eason, Assistant Secretary/Treasurer
- John LeBlanc, Commissioner
- Walter M. Sanchez, Commissioner

Absent:

- Elcie J. Guillory, Commissioner

Also Present:

- Bill Rase, Executive Director
- Mike Dees, General Counsel
- Jon Ringo, Assistant General Counsel
- Richert Self, Director of Administration and Finance
- Channing Hayden, Director of Navigation
- Dan Loughney, Director of Marketing and Trade Development
- Todd Henderson, Director of Operations
- Donald Brinkman, Director of Security, Engineering, Maintenance and Development
- Michelle Bolen, Executive Administrative Assistant

Ms. McManus called the meeting to order at 5:00 P.M. and asked Mr. Sanchez to give the invocation. Mr. Dixon led the Board and audience in the Pledge of Allegiance.

Ms. McManus asked if there was any public comment regarding any items on the agenda. Ms. McManus stated there were no public comments to be heard.

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1. Approval of the February 29, 2016 Regular Meeting Minutes.
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Mr. LeBlanc offered a motion to approve the February 29, 2016 Regular Meeting Minutes. Mr. Eason seconded the motion and it carried unanimously.

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2. Submission 2016 – 012A authorizing the Executive Director to enter into a Cooperative Endeavor Agreement with the City of Lake Charles for police officer training.
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Ms. McManus stated Submission 2016 – 012A was up for discussion to defer any action tonight on this item. Ms. McManus asked for a motion to defer the item. Dr. Burckel offered a motion to defer Resolution 2016 – 012A until a later date. Mr. Eason seconded the motion and it carried unanimously.

3. Submission 2016 – 012B authorizing the Executive Director to enter into a lease agreement with the Lake Charles Police Officers Association.
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Ms. McManus stated Submission 2016 – 012B was up for discussion to defer any action tonight on this item. Ms. McManus asked for a motion to defer the item. Dr. Burckel offered a motion to defer Resolution 2016 – 012B until a later date. Mr. Eason seconded the motion and it carried unanimously.

4. Submission 2016 – 013 authorizing a Foreign-Trade Subzone Operating Agreement with Phillips 66 Company.
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Dr. Burckel offered a motion to adopt Resolution 2016 – 013 to authorize a Foreign-Trade Subzone Operating Agreement with Phillips 66 Company. Mr. Dixon seconded the motion and it carried unanimously.

5. Submission 2016 – 014 authorizing a Real Estate Lease Option Agreement with Lake Charles Methanol, LLC.
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Mr. Eason offered a motion to adopt Resolution 2016 – 014 to authorize a Real Estate Lease Option Agreement with Lake Charles Methanol, LLC. Mr. LeBlanc seconded the motion and it carried unanimously.

6. February 2016 Financials Briefing Note
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The Briefing Note concerning the February 2016 Financials was rendered to the Board and is on file in the Executive Offices.

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- 7. Monthly Staff report from Director of Administration and Finance.

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The Director of Administration and Finance's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 8. Monthly Staff report from Director of Navigation.

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The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 9. Monthly Staff report from Director of Operations.

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The Director of Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 10. Monthly Staff report from Director of Marketing and Trade Development.

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The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 11. Monthly Staff report from Director of Engineering, Maintenance, and Development and Security.

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The Director of Engineering, Maintenance, and Development and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 12. Monthly Staff report from the State Port Lobbyist.

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The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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13. Monthly Staff report from the National Port Lobbyist.  
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The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

Dr. Burckel stated that regarding the property on 397, the Port received proposals from eight potential developers and staff is working on narrowing those down to three proposals and then will select one company.

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14. Executive Session  
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- Suit against the Port of Lake Charles – Suit No. 2013-001091-14<sup>th</sup> JDC, State of LA.
- Suit against the Port of Lake Charles – Suit No. 2014-004268-14<sup>th</sup> JDC, State of LA.
- IFG Port Holding, LLC vs LCHTD – Case: 2:16-cv-00146 U S District Court, Western District of Louisiana, Lake Charles Division.

Ms. McManus asked for a motion to enter into Executive Session. Mr. Sanchez offered a motion to enter into Executive Session. Dr. Burckel seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:06 p.m.

The Board returned from Executive Session at 5:27 p.m. Dr. Burckel offered a motion to return to Regular Session. Mr. Eason seconded the motion and it carried unanimously. No action was taken in Executive Session.

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15. Other Matters which may properly come before the Board.
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There being no further business to come before the Board, Ms. McManus adjourned the meeting at 5:27 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

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BARBARA M.MCMANUS, President

ATTEST:

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DUDLEY R. DIXON, Secretary/ Treasurer