

Minutes of the Special Meeting of the Administration, Personnel and Audit Committee of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 3:30 P.M., Wednesday, June 22, 2016, in the Board Room of the Port of Lake Charles located at 751 Bayou Pines East, Suite A, Lake Charles, Louisiana.

In attendance was:

Daryl V. Burckel, Chairman
Walt M. Sanchez, Committee Member

Absent:

Barbara M. McManus, President

Also Present:

Bill Rase, Executive Director
Richert Self, Director of Administration and Finance
Jason Guillory, McElroy, Quirk and Burch, APC

Dr. Burckel called the meeting to order at 3:42 p.m.

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1. Discussion and appropriate action concerning the audited financial statements as of and for the year ended December 31, 2015.
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Dr. Burckel introduced Mr. Richert Self, Director of Administration and Finance and asked him to discuss the District's audit. Mr. Self presented the Introduction section of the audit. He then asked Mr. Jason Guillory, McElroy, Quirk and Burch, APC, to present the audited financial statements for the year ending December 31, 2015.

Mr. Guillory stated the Port received an "Unqualified" opinion for the audit which means the Port had a "clean" audit.

Mr. Sanchez offered a motion to adopt Resolution 2016 – 035 to recommend to the Board at the June 22, 2016 Special Board meeting to accept and adopt the District's audited financials as of and for the year ended December 31, 2015. Dr. Burckel seconded the motion and it carried unanimously.

2. Other matters that may properly come before the Committee.

Dr. Burckel stated there were no other matters to be discussed and offered a motion to adjourn. Mr. Sanchez seconded the motion and it carried unanimously. The meeting adjourned at 4:03 p.m.

This minute entry is made to document the presence of a quorum of the Committee. No other minutes are required or necessary.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Daryl V. Burckel, Chairman

ATTEST:

Walt M. Sanchez, Member