

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, October 26, 2015 in the Board Room of the Port of Lake Charles located at 751 Bayou Pines, Suite A, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

- Barbara M. McManus, President
- Daryl V. Burckel, Vice President
- Dudley R. Dixon, Secretary/Treasurer
- Michael G. Eason, Assistant Secretary/Treasurer
- Elicie J. Guillory, Commissioner
- John LeBlanc, Commissioner
- Walter M. Sanchez, Commissioner

Absent:

None

Also Present:

- Bill Rase, Executive Director
- Mike Dees, General Counsel
- Richert Self, Director of Administration and Finance
- Channing Hayden, Director of Navigation
- Todd Henderson, Director of Operations
- Donald Brinkman, Director of Engineering, Maintenance and Development
- Michelle Bolen, Executive Administrative Assistant

Ms. McManus called the meeting to order at 5:00 P.M. and asked Mr. LeBlanc to give the invocation. Mr. Eason led the Board and audience in the Pledge of Allegiance.

Ms. McManus asked if there was any public comment regarding any items on the agenda. Hearing none, the meeting continued.

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1. Approval of the September 28, 2015 Regular Meeting Minutes.
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Mr. Eason offered a motion to approve the September 28, 2015 Regular Meeting Minutes. Dr. Burckel seconded the motion and it carried unanimously.

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2. Submission 2015 – 055 accepting the lowest responsive bids of Motion Industries for Metso brand idlers.
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Mr. Guillory offered a motion to adopt Resolution 2015 – 055 to accept the lowest responsive bids of Motion Industries for Metso brand idlers. Mr. LeBlanc seconded the motion and it carried unanimously.

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3. Submission 2015 – 056 accepting the lowest responsive bid of RailWorks Track Systems, Inc. in the amount of \$860,373.60 for the Rail Spur at Farmers Rice Mill.
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Mr. Sanchez offered a motion to adopt Resolution 2015 – 057 as amended to the Alternative One option to accept the lowest responsive base bid of RailWorks Track Systems, Inc. in the amount of \$1,012,778.7 for the Rail Spur at Farmers Rice Mill. Dr. Burckel seconded the motion and it carried unanimously.

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4. Submission 2015 – 057 authorizing the Executive Director to submit a Capital Outlay Request for the implementation of certain port improvement projects.
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Dr. Burckel offered a motion to adopt Resolution 2015 – 057 to authorize the Executive Director to submit a Capital Outlay Request for the implementation of certain port improvement projects. Mr. Eason seconded the motion and it carried unanimously.

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5. Submission 2015 – 058 authorizing the Executive Director to prepare and submit an application of the Louisiana Port Construction and Development Priority Program for the implementation of a port improvement project; providing for the necessary documentation of the need for the port improvement; and providing for all other matters in connection therewith.
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Mr. Eason offered a motion to adopt Resolution 2015 – 058 to authorize the Executive Director to prepare and submit an application of the Louisiana Port Construction and Development Priority Program for the implementation of a port improvement project; provide for the necessary documentation of the need for the port improvement; and provide for all other matters in connection therewith. Mr. LeBlanc seconded the motion and it carried unanimously.

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6. Submission 2015 – 059 authorizing the Port to enter into an agreement with Entergy Louisiana, LLC for the relocation of a transmission line at BT-1.
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Mr. Dixon offered a motion to adopt Resolution 2015 – 059 to authorize the Port to enter into an agreement with Entergy Louisiana, LLC for the relocation of a transmission line at BT-1. Mr. LeBlanc seconded the motion and it carried unanimously.

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7. Submission 2015 – 060 authorizing a Lease Agreement with St. Charles Gaming Company, LLC d/b/a Isle of Capri Casino-Hotel Lake Charles.
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Mr. Eason offered a motion to adopt Resolution 2015 – 060 to authorize a Lease Agreement with St. Charles Gaming Company, LLC d/b/a Isle of Capri Casino-Hotel Lake Charles. Dr. Burckel seconded the motion and it carried unanimously.

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8. Submission 2015 – 061 authorizing, ratifying, and confirming the actions of William J. Rase, III, Executive Director, in executing a Construction Financing Agreement with Waterworks District No. 12 of Ward 3 and Magnolia LNG, LLC.
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Mr. Guillory offered a motion to adopt Resolution 2015 – 061 to authorize, ratify, and confirm the actions of William J. Rase, III, Executive Director, in executing a Construction Financing Agreement with Waterworks District No. 12 of Ward 3 and Magnolia LNG, LLC. Mr. Dixon seconded the motion and it carried unanimously.

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9. Submission 2015 – 062 authorizing, ratifying, and confirming the actions of William J. Rase, III, Executive Director, in executing a Lease Agreement with Dongsung Finetec America, LLC.
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Mr. LeBlanc offered a motion to adopt Resolution 2015 – 062 to authorize, ratify, and confirm the actions of William J. Rase, III, Executive Director, in executing a Lease Agreement with Dongsung Finetec America, LLC. Mr. Guillory seconded the motion and it carried unanimously.

10. Administration, Audit and Personnel Committee

Mr. Sanchez stated the Committee met on October 20, 2015 to discuss the Forecast III. No action was taken on the item.

Mr. Sanchez asked Mr. Self to present the Forecast III to the Board and public.

11. Executive Director Quarterly Expenses Briefing Note

The Briefing Note concerning the Executive Director's quarterly expenses was rendered to the Board and is on file in the Executive Offices.

12. Forecast III Briefing Note

The Briefing Note concerning the Forecast III was rendered to the Board and is on file in the Executive Offices.

13. Monthly Staff report from Director of Administration and Finance.

The Director of Administration and Finance's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

14. Monthly Staff report from Director of Navigation.

The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

15. Monthly Staff report from Director of Operations.

The Director of Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

16. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

17. Monthly Staff report from Director of Engineering, Maintenance, and Development and Security.

The Director of Engineering, Maintenance, and Development and Security’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

18. Monthly Staff report from the State Port Lobbyist.

The State Port Lobbyist’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

19. Monthly Staff report from the National Port Lobbyist.

The National Port Lobbyist’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

20. Executive Session

- Suit against the Port of Lake Charles – Suit No. 2013-001091- 14th JDC, State of LA.
- Suit against the Port of Lake Charles – Suit No. 2014-004268-14th JDC, State of LA.

Ms. McManus asked for a motion to enter into Executive Session. Mr. Sanchez offered a motion to enter into Executive Session. Mr. Guillory seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:31 p.m.

The Board returned from Executive Session at 6:07 p.m. Mr. Eason offered a motion to return to Regular Session. Mr. Dixon seconded the motion and it carried unanimously. No action was taken in Executive Session.

21. Other Matters which may properly come before the Board.

There being no further business to come before the Board, Mr. Eason offered a motion to adjourn. Mr. Dixon seconded the motion and it carried unanimously. The meeting adjourned at 6:07 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

BARBARA M.MCMANUS, President

ATTEST:

DUDLEY R. DIXON, Secretary/ Treasurer