

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, March 25, 2013 in the Board Room of the Port of Lake Charles located at 751 Bayou Pines, Suite A, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Harry C. Hank, President  
John L. LeBlanc, Vice President  
Elcie J. Guillory, Secretary/Treasurer  
Barbara M. McManus, Assistant Secretary/Treasurer  
Daryl V. Burckel, Commissioner  
Dudley R. Dixon, Commissioner  
Walter M. Sanchez, Commissioner

Absent:

None

Also Present:

Bill Rase, Executive Director  
Mike Dees, General Counsel  
Richert Self, Director of Administration and Finance  
Dan Loughney, Director of Marketing and Trade Development  
Donald Brinkman, Director of Engineering, Maintenance and Development  
Michelle Bolen, Executive Administrative Assistant

Mr. Hank called the meeting to order at 5:00 P.M. and asked Mr. LeBlanc to give the invocation. Mr. Guillory led the Board and audience in the Pledge of Allegiance.

Mr. Hank made a statement reminding the Public of the Port's procedure for the Public to address an agenda item to the Board.

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1. Approval of the February 25, 2013 Regular Meeting Minutes and the March 6, 2013 Special Meeting Minutes.
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Mr. Guillory offered a motion to approve the February 25, 2013 Regular Meeting Minutes and the March 6, 2013 Special Meeting Minutes. Mr. LeBlanc seconded the motion and it carried unanimously.

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2. Submission 2013 – 018 accepting the lowest responsive bid for the GSA Project and amending the capital budget accordingly.
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Mr. Dixon offered a motion to adopt Resolution 2013 – 018 to accept the lowest responsive bid of Trahan construction in the amount of \$4,903,800 for the GSA Project and amending the capital budget. Dr. Burckel seconded the motion and it carried unanimously.

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3. February 2013 Financials Briefing Note.
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The Briefing Note concerning the February 2013 Financials was rendered to the Board and is on file in the Executive Offices.

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4. Monthly Staff report from Director of Administration and Finance.
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The Director of Administration and Finance’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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5. Monthly Staff report from Director of Navigation and Security.
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The Director of Navigation and Security’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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6. Monthly Staff report from Director of Operations.
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The Director of Operations’ Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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7. Monthly Staff report from Director of Marketing and Trade Development.
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The Director of Marketing and Trade Development’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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8. Monthly Staff report from Director of Engineering, Maintenance, and Development.
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The Director of Engineering, Maintenance, and Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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9. Monthly Staff report from the State Port Lobbyist.
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The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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10. Monthly Staff report from the National Port Lobbyist.
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The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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11. Executive Session.
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- a. Threatened litigation by Lake Charles Stevedores, LLC (Tom Flanagan) related to the Bag House Lease termination.
- b. Threatened litigation by Lake Charles Stevedores, LLC (Tom Flanagan) related to the Federal Maritime Commission and alleged Shipping Act violations.
- c. Pending litigation filed by Lake Charles Stevedores, LLC (Tom Flanagan), Fourteenth (14<sup>th</sup>) Judicial Court, Parish of Calcasieu, State of Louisiana-Suit No. 2013-001091.

Mr. Hank asked for a motion to enter into Executive Session. Mr. LeBlanc offered a motion to enter into Executive Session. Dr. Burckel seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:07 p.m.

The Board returned from Executive Session at 5:32 p.m. No action was taken in Executive Session.

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12. Other Matters which may properly come before the Board.  
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There being no further business to come before the Board, Mr. Hank asked for a motion to adjourn. Mr. LeBlanc offered a motion to adjourn. Ms. McManus seconded the motion and it carried unanimously. The meeting adjourned at 5:46 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

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H.C. HANK, President

ATTEST:

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ELCIE J. GUILLORY, Secretary/ Treasurer