

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, June 24, 2013 in the Board Room of the Port of Lake Charles located at 751 Bayou Pines, Suite A, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Harry C. Hank, President
John L. LeBlanc, Vice President
Elcie J. Guillory, Secretary/Treasurer
Barbara M. McManus, Assistant Secretary/Treasurer
Dudley R. Dixon, Commissioner
Walter M. Sanchez, Commissioner

Absent:

Daryl V. Burckel, Commissioner

Also Present:

Bill Rase, Executive Director
Mike Dees, General Counsel
Louis Colletta, Assistant General Counsel
Richert Self, Director of Administration and Finance
Donald Brinkman, Director of Engineering, Maintenance and Development
Channing Hayden, Director of Navigation/Security
Todd Henderson, Director of Operations
Dan Loughney, Director of Marketing and Trade Development
Michelle Bolen, Executive Administrative Assistant

Mr. Hank called the meeting to order at 5:00 P.M. and asked Mr. LeBlanc to give the invocation. Mr. Guillory led the Board and audience in the Pledge of Allegiance.

Mr. Hank made a statement reminding the Public of the Port's procedure for the Public to address an agenda item to the Board.

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1. Approval of the May 28, 2013 Regular Meeting Minutes and the June 12, 2013 Special Meeting Minutes.
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Mr. Dixon offered a motion to approve the May 28, 2013 Regular Meeting Minutes and the June 12, 2013 Special Meeting Minutes. Mr. LeBlanc seconded the motion and it carried unanimously.

2. Submission 2013 – 036 approving and levying for the tax year 2013 an ad valorem millage rate of 2.53 mills.

Mr. Guillory offered a motion to adopt Resolution 2013 – 036 to approve and levy for the tax year 2013 an ad valorem millage rate of 2.53 mills. Mr. Dixon seconded the motion and it carried unanimously.

Mr. Sanchez asked Ms. Ginger Adam to address the Board to present her 2013 Legislative report. Ms. Adam gave her report. It is on file in the Executive Offices.

3. Administration, Audit and Personnel Committee

Mr. Sanchez stated the Committee met on June 17, 2013 to discuss the Audited Financial Statements for the year ending December 31, 2012 and 2011. Mr. Sanchez asked Mr. Self to present the audited statements to the Board.

Mr. Self presented the audited statements.

Mr. Sanchez stated the Committee offered a recommendation of Submission 2013 - 037 for approval to the full Board at the June 24, 2013 Regular Meeting to accept and adopt the District's audited financials as of and for the year ended December 31, 2012 and 2011. Being a Committee recommendation, no second to the motion is needed. The motion passed unanimously.

4. May 2013 Financials Briefing Note.

The Briefing Note concerning the District's May 2013 Financials was rendered to the Board and is on file in the Executive Offices.

5. Monthly Staff report from Director of Administration and Finance.

The Director of Administration and Finance's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

6. Monthly Staff report from Director of Navigation and Security.

The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

7. Monthly Staff report from Director of Operations.

The Director of Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

8. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

9. Monthly Staff report from Director of Engineering, Maintenance,
and Development.

The Director of Engineering, Maintenance, and Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

10. Monthly Staff report from the State Port Lobbyist.

The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

11. Monthly Staff report from the National Port Lobbyist.

The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

12. Executive Session.

- a. Pending litigation filed by Lake Charles Stevedores, LLC (Tom Flanagan), Fourteenth (14th) Judicial Court, Parish of Calcasieu, State of Louisiana-Suit No. 2013-001091.
- b. Litigation concerning Lake Charles Harbor and Terminal District v. Morris Material Handling, Inc. and Vigilant Insurance Company, No. 2013-2365, Div. E.

Mr. Hank asked for a motion to enter into Executive Session. Mr. Sanchez offered a motion to enter into Executive Session. Ms. McManus seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:18 p.m. The Board returned from Executive Session at 5:50 p.m.

13. Other Matters which may properly come before the Board.

There being no further business to come before the Board, Mr. Hank asked for a motion to adjourn. Ms. McManus offered a motion to adjourn. Mr. LeBlanc seconded the motion and it carried unanimously. The meeting adjourned at 5:50 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

H.C. HANK, President

ATTEST:

ELCIE J. GUILLORY, Secretary/ Treasurer