

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, June 18, 2012, in the Board Room of the Port of Lake Charles located at 150 Marine Street, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

- Walter M. Sanchez, President
- Harry C. Hank, Vice President
- John L. LeBlanc, Secretary/Treasurer
- Elcie J. Guillory, Assistant Secretary/Treasurer
- Daryl V. Burckel, Commissioner
- Dudley R. Dixon, Commissioner
- Barbara M. McManus, Commissioner

Absent:

None

Also Present:

- Bill Rase, Executive Director
- Michael K. Dees, General Counsel
- Richert Self, Director of Administration and Finance
- Channing Hayden, Director of Navigation/Security
- Donald Brinkman, Director of Engineering, Maintenance and Development
- Todd Henderson, Director of Operations
- Dan Loughney, Director of Marketing and Trade Development
- Michelle Bolen, Executive Administrative Assistant
- Ginger Adam, District State Lobbyist

Mr. Sanchez called the meeting to order at 5:00 P.M. and asked Mr. LeBlanc to give the invocation. Ms. McManus led the Board and audience in the Pledge of Allegiance.

Mr. Sanchez made a statement reminding the Public of the Port's procedure for the Public to address an agenda item to the Board.

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1. Approval of the May 29, 2012 Regular Meeting Minutes.
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Mr. Hank offered a motion to approve the May 29, 2012 Regular Meeting Minutes. Ms. McManus seconded the motion and it carried unanimously.

Mr. Sanchez stated he would like to withdraw Agenda Items 7 and 8 from the agenda and asked for a motion to withdraw the items from the Agenda. Mr. Dixon offered a motion to withdraw Agenda Items 7 and 8 from the agenda. Ms. McManus seconded the motion and it carried unanimously.

Mr. Sanchez stated Mr. Gray Stream, National Hurricane Museum, would like to address the Board.

Mr. Sanchez welcomed Mr. Stream to address the Board with his comments.

Mr. Stream stated he represented the National Hurricane Museum and Science Center and also himself. He understands the Board’s decision to withdraw any action at this time, but he wanted to say a couple of things. First of all, there is a great deal of appreciation from him as a citizen of Southwest Louisiana. The discussions he has had with people have been they are extremely excited and impressed that an economic leader of this region, if not the economic leader of this region, has once again stepped up in a new way and offered its support to Lake Charles and basically has acknowledged that there is an important impression that they make on the region and rest of the country. If there is anything the Port can do to make sure that it is developed properly and thoughtfully with the right kind of setting and capability and wherewithal behind it, and that is exactly what this Board has offered, he would like to make sure it happens. As a citizen, he is appreciative that there is that kind of leadership at the Port. There are some great cities around the country with some great ports that he has seen with that type of partnership and how they developed their waterfront. He stated the National Hurricane Museum appreciates the Board having heard their consultants and encouraging them and being open minded to learning more about what precedents are out there for something like this to work with an economic entity like the Port. He also mentioned the Chamber passed a resolution supporting the Port’s efforts toward the City of Lake Charles.

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- 2. Submission 2012 – 033 approving the Board of Commissioners Election of Officers.
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Mr. Sanchez offered a motion to adopt Resolution 2012 – 033 to approve the Election of Officers from July 1, 2012 until June 30, 2013 as follows:

President	Mr. Harry C. Hank
Vice President	Mr. John L. LeBlanc
Secretary/Treasurer	Mr. Elcie J. Guillory
Assist. Secretary/Treasurer	Ms. Barbara M. McManus

Dr. Burckel seconded the motion and it carried unanimously.

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- 3. Submission 2012 – 034 approving a professional services contract with Gahagan & Bryant Associates, Inc.
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Ms. McManus offered a motion to adopt Resolution 2012 – 034 to approve a professional services contract with Gahagan & Bryant Associates, Inc. Mr. Guillory seconded the motion and it carried unanimously.

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4. Submission 2012 – 035 amending the Capital Budget and approving a change order for additional cameras for the Port security enhancements.
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Dr. Burckel offered a motion to adopt Resolution 2012 – 035 to amend the Capital Budget and approve a change order for additional cameras for the Port security enhancements. Mr. LeBlanc seconded the motion and it carried unanimously.

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5. Submission 2012 – 036 accepting the lowest responsive bid of Vector Electric & Controls for the Electrical Upgrades to Ship Loaders and Automated Terminal.
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Mr. Guillory offered a motion to adopt Resolution 2012 – 036 to accept the lowest responsive bid lowest responsive bid of Vector Electric & Controls for the electrical upgrades to Ship Loaders and Automated Terminal. Dr. Burckel seconded the motion and it carried unanimously.

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6. Submission 2012 – 037 authorizing the entering into of a Port Services Agreement with Lake Charles Clean Energy, LLC.
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Mr. Dixon offered a motion to adopt Resolution 2012 – 037 to authorize the entering into of a Port Services Agreement with Lake Charles Clean Energy, LLC. Mr. Hank seconded the motion and it carried unanimously.

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7. Submission 2012 – 038 authorizing the entering into a lease agreement with Clean Tech Solutions Worldwide, LLC.
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This Submission was deferred.

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8. Submission 2012 – 039 committing the District to provide seed monies for marketing studies, feasibility studies, and plan designs, to be commenced at the discretion of the Executive Director, and to work toward a joint cooperative intergovernmental agreement between the City of Lake Charles and the District for the development of lakefront property and the National Hurricane Museum and Science Center (NHMSC), including the property donated to the City by Pinnacle Entertainment, Inc.
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This Submission was deferred.

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9. Submission 2012 – 040 authorizing the entering into a Cooperative Endeavor Agreement with the Chamber Southwest Louisiana and the Southwest Louisiana Economic Development Alliance.
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Mr. LeBlanc offered a motion to adopt Resolution 2012 – 040 to authorize the entering into a Cooperative Endeavor Agreement with the Chamber Southwest Louisiana and the Southwest Louisiana economic Development Alliance. Ms. McManus seconded the motion and it carried unanimously.

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10. May 2012 Financials Briefing Note.
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The Briefing Note on the May 2012 Financials was rendered to the Board and is on file in the Executive Offices.

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11. Monthly Staff report from Director of Administration and Finance.
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The Director of Administration and Finance’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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12. Monthly Staff report from Director of Navigation and Security.
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The Director of Navigation and Security’s Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 13. Monthly Staff report from Director of Operations.

The Director of Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 14. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 15. Monthly Staff report from Director of Engineering, Maintenance, and Development.

The Director of Engineering, Maintenance, and Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 16. Monthly Staff report from the State Port Lobbyist.

The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices. Ms. Adam reported to the Board the results of the 2012 State Legislative Session.

- 17. Monthly Staff report from the National Port Lobbyist.

The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 18. Other Matters which may properly come before the Board.

There being no further business to come before the Board, Mr. Sanchez asked for a motion to adjourn. Mr. LeBlanc offered a motion to adjourn. Dr. Burckel seconded the motion and it carried unanimously. The meeting adjourned at 5:38 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

WALTER M. SANCHEZ, President

ATTEST:

JOHN L. LEBLANC, Secretary/ Treasurer