

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, January 28, 2013 in the Board Room of the Port of Lake Charles located at 751 Bayou Pines, Suite A, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Harry C. Hank, President
Elcie J. Guillory, Secretary/Treasurer
Barbara M. McManus, Assistant Secretary/Treasurer
Daryl V. Burckel, Commissioner
Dudley R. Dixon, Commissioner
Walter M. Sanchez, Commissioner

Absent:

John L. LeBlanc, Vice President

Also Present:

Richert Self, Director of Administration and Finance
Channing Hayden, Director of Navigation/ Security
Todd Henderson, Director of Operations
Dan Loughney, Director of Marketing and Trade Development
Donald Brinkman, Director of Engineering, Maintenance and Development
Michelle Bolen, Executive Administrative Assistant

Mr. Hank called the meeting to order at 5:00 P.M. and asked Dr. Burckel to give the invocation. Mr. Dixon led the Board and audience in the Pledge of Allegiance.

Mr. Hank made a statement reminding the Public of the Port's procedure for the Public to address an agenda item to the Board.

Mr. Hank stated a revision to the agenda was needed and could only be revised with unanimous approval from the Board. Mr. Sanchez offered a motion to revise the agenda regarding Submission 2013 – 009 to now state "Submission 2013 – 009 to authorize an Amended and Restated Surface Lease and Real Estate Lease Option Agreement with Cameron LNG, LLC." Ms. McManus seconded the motion and it carried unanimously. The agenda was revised.

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1. Approval of the December 17, 2012 Regular Meeting Minutes and the January 17, 2013 Special Meeting Minutes.
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Mr. Guillory offered a motion to approve the December 17, 2012 Regular Meeting Minutes and the January 17, 2013 Special Meeting Minutes. Ms. McManus seconded the motion and it carried unanimously.

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2. Submission 2013 – 008 authorizing the Executive Director to amend Resolution 2012 – 003 for engineering services with Meyer & Associates for the new stacker and reclaimers at BT-1.
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Mr. Dixon offered a motion to adopt Resolution 2013 – 008 to authorize the Executive Director to amend Resolution 2012 – 003 for engineering services with Meyer & Associates for the new stacker and reclaimers at BT-1. Dr. Burckel seconded the motion and it carried unanimously.

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3. Submission 2013 – 009 to authorize an Amended and Restated Surface Lease and Real Estate Lease Option Agreement with Cameron LNG, LLC.
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Mr. Guillory offered a motion to adopt Resolution 2013 – 009 to authorize an Amended and Restated Surface Lease and Real Estate Lease Option Agreement with Cameron LNG, LLC. Ms. McManus seconded the motion and it carried unanimously.

Mr. Hank recognized Mr. Mark Nelson, Cameron LNG. Mr. Nelson introduced his companions, Marvin Ivey and Mack Gregorie. He asked if there were any questions. There were none. Mr. Hank thanked him for coming to the meeting.

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4. Executive Director Quarterly Expenses Briefing Note.
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The Briefing Note concerning the Executive Director’s Quarterly Expenses was rendered to the Board and is on file in the Executive Offices.

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5. Disadvantaged Enterprise Goals for Capital Projects Briefing Note.
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The Briefing Note concerning the Disadvantaged Enterprise Goals for Capital Projects was rendered to the Board and is on file in the Executive Offices.

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6. New Administration Site Selection Briefing Note.
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The Briefing Note concerning the New Administration Site Selection was rendered to the Board and is on file in the Executive Offices.

Mr. Jeff Kudla presented the Board site selection options for the New Administration. The preferred site is the Micelle property adjacent to the Port’s City Docks.

7. December 2012 Financials Briefing Note.

The Briefing Note concerning the December 2012 Financials was rendered to the Board and is on file in the Executive Offices.

8. Monthly Staff report from Director of Administration and Finance.

The Director of Administration and Finance's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

9. Monthly Staff report from Director of Navigation and Security.

The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

10. Monthly Staff report from Director of Operations.

The Director of Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

11. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

12. Monthly Staff report from Director of Engineering, Maintenance,
and Development.

The Director of Engineering, Maintenance, and Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

13. Monthly Staff report from the State Port Lobbyist.

The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

14. Monthly Staff report from the National Port Lobbyist.

The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

15. Executive Session.

- a. Threatened litigation in writing by the *M/V Advantage* relating to possible damages at Berth 6.
- b. Threatened litigation related to the Bag House Lease termination.

Mr. Hank asked for a motion to enter into Executive Session. Mr. Sanchez offered a motion to enter into Executive Session. Dr. Burckel seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:25 p.m.

The Board returned from Executive Session at 5:45 p.m. No action was taken in Executive Session.

16. Other Matters which may properly come before the Board.

There being no further business to come before the Board, Mr. Hank asked for a motion to adjourn. Ms. McManus offered a motion to adjourn. Mr. Guillory seconded the motion and it carried unanimously. The meeting adjourned at 5:46 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

H.C. HANK, President

ATTEST:

ELCIE J. GUILLORY, Secretary/ Treasurer