

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, March 26, 2012, in the Board Room of the Port of Lake Charles located at 150 Marine Street, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

- Walter M. Sanchez, President
- Harry C. Hank, Vice President
- John L. LeBlanc, Secretary/Treasurer
- Elcie J. Guillory, Assistant Secretary/Treasurer
- Daryl V. Burckel, Commissioner
- Barbara M. McManus, Commissioner
- Dudley R. Dixon, Commissioner

Absent:

None

Also Present:

- Bill Rase, Executive Director
- Michael K. Dees, General Counsel
- Richert Self, Director of Administration and Finance
- Channing Hayden, Director of Navigation/Security
- Donald Brinkman, Director of Engineering, Maintenance and Development
- Todd Henderson, Director of Operations
- Derek Schierloh, Marketing Manager
- Tiffany Fournet, Administrative Assistant

Mr. Sanchez called the meeting to order at 5:00 P.M. and asked Mr. LeBlanc to give the invocation. Mr. Hank led the Board and audience in the Pledge of Allegiance.

Mr. Sanchez recognized the Port's new Commissioner, Dudley Dixon, and welcomed him to the Board.

Mr. Sanchez made a statement reminding the Public of the Port's procedure for the Public to address an agenda item to the Board.

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1. GFOA Award Presentation.
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Mr. Sanchez presented Mr. Self a Government Finance Officers Association (GFOA) award for excellence in financial reporting for the year of 2009.

Mr. Self stated that he can't take all the credit as he has a great staff that works hard and takes the job seriously. Thank you.

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2. Approval of the February 27, 2012 Regular Meeting Minutes and the March 14, 2012 Special Meeting Minutes.
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Mr. Burckel offered a motion to approve the February 27, 2012 Regular Meeting Minutes and the March 14, 2012 Special Meeting Minutes. Ms. McManus seconded the motion and it carried unanimously.

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3. Submission 2012 – 013 authorizing the Port to enter into a professional services agreement with Randy M. Goodloe.
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Ms. McManus offered a motion to adopt Resolution 2012 – 013 to authorize the Port to enter into a professional services agreement with Randy M. Goodloe. Mr. Hank seconded the motion and it carried unanimously.

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4. Submission 2012 – 014 authorizing the Executive Director to approve a change order related to the Bulk Terminal No. 1 New Stacker Reclaimers Equipment and Electrical Supply and installation.
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Mr. Burckel offered a motion to adopt Resolution 2012 – 014 to authorize the Executive Director to approve a change order related to the Bulk Terminal No. 1 New Stacker Reclaimers Equipment and Electrical Supply and installation. Mr. Guillory seconded the motion and it carried unanimously.

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5. Submission 2012 – 015 authorizing the Executive Director to approve a stevedore license for Sonic Stevedores, LLC.
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Mr. Hank offered a motion to adopt Resolution 2012 – 015 authorizing the Executive Director to approve a stevedore license for Sonic Stevedores, LLC. Mr. LeBlanc seconded the motion and it carried unanimously.

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6. February 2012 Financials Briefing Note.
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The Briefing Note on the February 2012 Financials was rendered to the Board and is on file in the Executive Offices.

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7. Monthly Staff report from General Counsel.

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The General Counsel's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 8. Monthly Staff report from Director of Administration and Finance.  
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The Director of Administration and Finance's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 9. Monthly Staff report from Director of Navigation and Security.  
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The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 10. Monthly Staff report from Director of Terminal Operations.  
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The Director of Terminal Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 11. Monthly Staff report from Director of Marketing and Trade Development.  
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The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 12. Monthly Staff report from Director of Engineering, Maintenance, and Development.  
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The Director of Engineering, Maintenance, and Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 13. Monthly Staff report from the State Port Lobbyist.  
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The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 14. Monthly Staff report from the National Port Lobbyist.  
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The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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 15. Executive Session.  
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Mr. Sanchez asked for a motion to enter into Executive Session to discuss the following item:

- Lake Charles Harbor & Terminal District vs Cheryl K, LLC; 14<sup>th</sup> Judicial District Court, Parish of Calcasieu, State of Louisiana, Docket No. 2011-3314, Division B

Mr. LeBlanc offered a motion to enter into Executive Session. Dr. Burckel seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:10 p.m.

The Board returned from Executive Session at 5:34 p.m. No action was taken in Executive Session.

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 16. Other Matters which may properly come before the Board.  
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There being no further business to come before the Board, Mr. Sanchez asked for a motion to adjourn. Mr. Burckel offered a motion to adjourn. Mr. Hank seconded the motion and it carried unanimously. The meeting adjourned at 5:36 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

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 WALTER M. SANCHEZ, President

ATTEST:

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 JOHN L. LEBLANC, Secretary/ Treasurer