

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., Monday, January 23, 2012, in the Board Room of the Port of Lake Charles located at 150 Marine Street, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Walter M. Sanchez, President
Harry C. Hank, Vice President
John L. LeBlanc, Secretary/Treasurer
Elcie J. Guillory, Assistant Secretary/Treasurer
Daryl V. Burckel, Commissioner
Barbara M. McManus, Commissioner

Absent:

None

Also Present:

Bill Rase, Port Director
Michael K. Dees, General Counsel
Richert Self, Director of Administration and Finance
Channing Hayden, Director of Navigation/Security
Donald Brinkman, Director of Engineering, Maintenance and Development
Todd Henderson, Director of Operations
Derek Schierloh, Marketing Manager
Michelle Bolen, Executive Administrative Assistant

Mr. Sanchez called the meeting to order at 5:00 P.M. and asked Mr. LeBlanc to give the invocation. Mr. Burckel led the Board and audience in the Pledge of Allegiance.

Mr. Sanchez made a statement reminding the Public of the Port's procedure for the Public to address an agenda item to the Board.

- 1. Approval of the December 19, 2011 Regular Meeting Minutes.

Mr. Burckel offered a motion to approve the December 19, 2011 Regular Meeting Minutes. Mr. Hank seconded the motion and it carried unanimously.

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2. Submission 2012 – 001 approving a stevedore license for Federal Marine Terminals, Inc.
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Mr. LeBlanc offered a motion to adopt Resolution 2012 – 001 to approve a stevedore license for Federal Marine Terminals, Inc. Ms. McManus seconded the motion and it carried unanimously.

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3. Submission 2012 – 002 approving the revision to the District's Tariff No. 013 concerning stevedore permitting process.
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Ms. McManus offered a motion to adopt Resolution 2012 – 002 to approve the revision to the District's Tariff No. 013 concerning the stevedore permitting process. Mr. Hank seconded the motion and it carried unanimously.

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4. Submission 2012 – 003 authorizing the Executive Director to amend Resolution 2009 – 070 for engineering services with Meyer & Associates for the new stacker and reclaimers at BT-1.
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Mr. Guillory offered a motion to adopt Resolution 2012 – 003 to authorize the Executive Director to amend Resolution 2009 – 070 for engineering services with Meyer & Associates for the new stacker and reclaimers at BT-1. Mr. Burckel seconded the motion and it carried unanimously.

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5. Submission 2012 – 004 authorizing an Agreement for Terminal Services with Lake Charles Stevedores, LLC.
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Ms. McManus offered a motion to adopt Resolution 2012 – 004 to authorize an Agreement for Terminal Services with Lake Charles Stevedores, LLC.

Mr. Sanchez recognized Mr. Tom Flanagan to address the Board on this matter. Mr. Flanagan, James J. Flanagan Shipping Corporation, stated he is the President of Lake Charles Stevedores, Inc. and they have had 4 ½ strong years of cargo. They would like the opportunity to build on that. Their goal is to make things better and they are prepared to move forward. Mr. Flanagan stated the Port staff presented good and hard negotiations.

Mr. Hank seconded the motion and it carried unanimously.

- 6. Executive Director Quarterly Expenses Briefing Note.

The Briefing Note on a Stevedore Permit Process was rendered to the Board and is on file in the Executive Offices.

- 7. Disadvantaged Enterprise Goals for Capital Projects Briefing Note.

The Briefing Note on a Stevedore Permit Process was rendered to the Board and is on file in the Executive Offices.

- 8. December 2011 Financial Briefing Note.

The Briefing Note on the December 2011 Financials was rendered to the Board and is on file in the Executive Offices.

- 9. Monthly Staff report from General Counsel.

The General Counsel's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 10. Monthly Staff report from Director of Administration and Finance.

The Director of Administration and Finance's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 11. Monthly Staff report from Director of Navigation and Security.

The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 12. Monthly Staff report from Director of Terminal Operations.

The Director of Terminal Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 13. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 14. Monthly Staff report from Director of Engineering, Maintenance, and Development.

The Director of Engineering, Maintenance, and Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 15. Monthly Staff report from the State Port Lobbyist.

The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 16. Monthly Staff report from the National Port Lobbyist.

The National Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 17. Executive Session.

Mr. Sanchez asked for a motion to enter into Executive Session to discuss the following item:

- Lake Charles Harbor & Terminal District vs Cheryl K, LLC; 14th Judicial District Court, Parish of Calcasieu, State of Louisiana, Docket No. 2011-3314, Division B

Mr. LeBlanc offered a motion to enter into Executive Session. Mr. Burckel seconded the motion and it carried unanimously. The Board entered into Executive Session at 5:29 p.m.

The Board returned from Executive Session at 6:05 p.m. No action was taken in Executive Session.

18. Other Matters which may properly come before the Board.

There being no further business to come before the Board, Mr. Sanchez asked for a motion to adjourn. Mr. LeBlanc offered a motion to adjourn. Mr. Hank seconded the motion and it carried unanimously. The meeting adjourned at 6:05 p.m.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

WALTER M. SANCHEZ, President

ATTEST:

JOHN L. LEBLANC, Secretary/ Treasurer