

Minutes of the Regular Meeting of the Board of Commissioners of the Lake Charles Harbor and Terminal District held at 5:00 P.M., April 27, 2009, in the Board Room of the Port of Lake Charles located at 150 Marine Street, Lake Charles, Louisiana.

In attendance and constituting a quorum, were:

Harry C. Hank, President
Kay C. Barnett, Vice President
Mark T. Abraham, Secretary/Treasurer
David J. Darbone, Commissioner
Fred R. Godwin, Commissioner
C. Wade Shaddock, Jr., Commissioner

Absent:

None

Also Present:

R. Adam McBride, Port Director
Richert Self, Director of Administration and Finance
Bill Rase, Director of Operations
Channing Hayden, Director of Navigation/Security
Dan Loughney, Director of Marketing and Trade Development
Donald Brinkman, Director of Engineering, Maintenance and Development

Mr. Hank called the meeting to order at 5:00 P.M. Mr. Abraham gave the invocation and Mr. Darbone led the Board and audience in the Pledge of Allegiance.

Mr. Hank made a statement reminding the Public of the Port's procedure for the Public to address an agenda item to the Board.

- 1. Approval of the March 30, 2009 Regular Meeting Minutes.

Mr. Godwin offered a motion to approve the March 30, 2009 Regular Meeting Minutes as written. Mr. Darbone seconded the motion and it carried unanimously.

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2. Submission 2009 – 026 approving travel of Board Commissioner to attend the AAPA Commissioners Seminar in Boston, MA.
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Ms. Barnett offered a motion to adopt Resolution 2009 – 026 to approve the attendance of Mr. Hank, President, to attend the AAPA Commissioners Seminar in Boston, MA in May. Mr. Godwin seconded the motion and it carried unanimously.

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3. Administration, Personnel and Audit Committee
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Ms. Barnett stated the Committee met on April 23, 2009 to discuss the Forecast I, the LA Compliance Questionnaire and the District's Cafeteria Plan.

Mr. Self gave a presentation of the Forecast I.

Ms. Barnett stated the LA Compliance Questionnaire response was approved by the Committee for acceptance to be recommended to the full Board at the Regular April 27, 2009 meeting. Ms. Barnett offered a motion to adopt Resolution 2009 – 027 to recommend approval of the LA Compliance Questionnaire response. Being a Committee recommendation no second to the motion is needed. The motion carried unanimously.

Ms. Barnett stated they discussed the District's Cafeteria Plan. No recommendations were made.

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4. Port Director Quarterly Expenses Briefing Note.
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The briefing note on the Port Director Quarterly Expenses was rendered to the Board and is on file in the Executive Offices.

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5. Strategic Plan Update Briefing Note.
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The briefing note on the February 2009 Financials was rendered to the Board and is on file in the Executive Offices.

Mr. John Martin, Martin Associates, gave an update on the Strategic Plan progress.

- 6. March 2009 Financials Briefing Note.

The briefing note on the March 2009 Financials was rendered to the Board and is on file in the Executive Offices.

- 7. Monthly Staff report from General Counsel.

The General Counsel's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 8. Monthly Staff report from Director of Administration and Finance.

The Director of Administration and Finance's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 9. Monthly Staff report from Director of Navigation and Security.

The Director of Navigation and Security's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 10. Monthly Staff report from Director of Terminal Operations.

The Director of Terminal Operations' Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

- 11. Monthly Staff report from Director of Marketing and Trade Development.

The Director of Marketing and Trade Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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- 12. Monthly Staff report from Director of Engineering, Maintenance, and Development.
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The Director of Engineering, Maintenance, and Development's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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- 13. Monthly Staff report from the State Port Lobbyist.
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The State Port Lobbyist's Monthly Staff Report was rendered to the Board and is on file in the Executive Offices.

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- 14. Monthly Staff report from the National Port Lobbyist.
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The National Port Lobbyist's Monthly Staff Report was not available.

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- 15. Executive Session.
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- a. West Cameron Port Authority Litigation
- b. Discussion of Potential Litigation with F. Miller and Sons, LLC., et al

Mr. Hank stated there would be no Executive Session.

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- 16. Other Matters which may properly come before the Board.
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There being no further business to come before the Board, on a motion made by Mr. Godwin seconded by Mr. Abraham and approved unanimously among those present the meeting adjourned.

All discussions held on the above items were recorded on Compact Disc Number 1, and filed in the Executive Offices of the District.

Please note that when the votes are shown as unanimous, it is the policy of the Board that the President does not vote except in the event of a tie vote by the rest of the Board and/or unless otherwise indicated.

H. C. Hank, President

ATTEST:

Mark T. Abraham, Secretary/ Treasurer